



appropriate and all interaction should be positive, developmentally appropriate and friendly.

**Children Safety:**

It is your Duty of Care to ensure that while you are employed by this centre that each and every child is protected and exposed to a safe and hygienic environment. Please ensure that child's play is monitored for safety at all times. If a child's nose is running it must be wiped using policy hygiene practices. Casual staff will be required to change nappies or assist in toileting as required. Please refer to our Child Protection Folder located in the office for further information on your legal responsibilities.

**Behaviour Intervention and Support:**

It is the belief of this centre that behaviour intervention and support must always encourage confidence and never lower self esteem. As a childcare professional it is expected that you will be able to monitor and redirect behaviour as necessary and provide children with clear alternatives. It is important that fair and consistent limits are set and followed through. We teach children to respect the rights and feelings of others always.

**Parent communication:**

It is understood that as a casual employee you will not be aware of an individual child's developmental progress. Parents often ask questions at drop off and pick times and we ask that you redirect any queries to the room staff. We encourage friendly communication at all times.

The signing of this form indicates your understanding and confirmation of your expectation of employment at Elder Street Early Childhood Centre. We hope that you enjoy your time with us.

Melissa Duffy-Fagan & Kim Pomfrett  
Directors

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Name (please print)

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Signature

Developed: 1 July 2006 by M Duffy-Fagan & K Pomfrett